

**Penobscot County Local Emergency Planning Committee**  
**Location: Brewer Public Safety Building, 155 Parkway South, Brewer, ME**  
**1/18/18 Meeting Minutes**

**In attendance:** Michelle Tanguay, Chad LaBree, Denise Molinaro, Henry Burrill, Ralph Cammack, Kathy Knight, Eric MacDonald, Lisa Sherman, Gayle McKeige, Myron Peakall and Kristen Simas.

Michelle opened the meeting welcoming everyone and introductions were made around the room.

**American Red Cross** - Kristen introduced herself and informed the group that she has accepted the positions of Red Cross Disaster Program Manager. As the new Director, she is looking at ARC's current programs with fresh eyes and hopes to keep improving the volunteer program and sheltering plan. Her objectives for the next few months are to grow the volunteer program, develop an internal and external training program and review the county's regional sheltering needs.

**Exercising Reporting Facility Plans** - Denise and Michelle have made it a goal to exercise at least one reporting facility's plan as part of a future LEPC meeting. There are requirements for some facilities to exercise their plans annually. We are hoping facilities will see the value in this as we will help them meet their requirement and it benefits the LEPC and members as well.

**Annual Election of Committee Officers** - Michelle asked if any members present have an interest in chairing or co-chairing the committee? Chad LaBree volunteered to chair. Kathy Knight agreed to stay on as co-chair. Michelle asked if there was a motion to nominate Chad LaBree as Chair for 2018 Kathy Knight as co-chair. Ralph made a motion to appoint both, Eric 2nd, all were in favor.

**Wind Storm Lessons Learned** – Penobscot County learned valuable lessons from the October wind storm. We learned that schools are not the best sites for sheltering as when power was restored to the school, we had to close the shelter, even though there was a need for ongoing sheltering. Debris was the biggest challenge as we've never faced this type of event. With FEMA's requirements on documenting debris, it's created future training opportunities. EMA did things differently this time with communications between partners as well as predetermining and prestaging for shelters. This change brought forth positive results from all.

EMA is working towards revising our shelter locations and plans to meet with Red Cross, Bangor, Brewer and Old Town for the Southern part of the County to evaluate our designated Red Cross Regional Shelters. We will work towards the northern part of Penobscot County after. More to come as this develops.

**Member's Updates -**

- Kathy, NERRC: Gayle has been working with EMMC practices/primary care clinics reviewing HVA's compliancy and rules. We are planning a community wide exercise with EMA. It will have elements of fire, structural damages and a life flight accident on the helipad. Lots of training, drills and table tops planned throughout the coming year.
- Eric, MEANG: The Guard now has special loudspeaker/sound equipment to help disperse a crowd. The L-Rat system is an extremely loud, portable sound system with a wireless microphone which puts out deafening insufferable sound. Eric recently helped instruct the ICS 400 class in Bangor with Mike Grant of MEMA. The Communication trailer WiFi system has received some upgrades.

- Ralph, Brewer FD: Staff trained with Maritime NE Gas Co. on pipeline safety and learned where the lines run. Basically the gas company comes in and closes down their lines. Master control of the lines is done out of Houston, TX. Local FD work closely with the gas company ensure there is a safe parameter.
- Chad, PRCC – PRCC is getting ready for the Bangor 911 PSAP to be transferred over to the County on June 1<sup>st</sup>.
- Henry, GE – GE is looking to have active shooter table top exercise for their facility. GE is also looking at how they deal with snow removal specifically for clearing exits during heavy snowstorms. Staff will be trained on the winter exit strategy and plans will be signed off on.
- Myron, ME Vet Home - Generators are all good, snow removal is going smoothly, nothing new to report.

Kathy suggested if time permits at the end of each meeting, we share our suggestions on places to hold our meetings, and perhaps receive a tour of the facility. Let EMA and/or Chad aware of our suggestions.

Kathy thanked everyone for attending. The meeting adjourned at 10:15 a.m.

- The next LEPC meeting is scheduled April 19th at 9:00 a.m., location TBD.

*Communication - Coordination- Cooperation*